Appendix F: Sample Letter from Conference Pathfinder Director

This letter could be emailed to webmaster@pathfindersonline.org or uploaded to the requested online Cloud folder (such as Google Drive). If it is an email, the email origination address acts as a verifiable signature. If uploaded a pen signature is required.

Essential elements:
1) Recommendation to the Honors task force / Pathfinder Advisory
2) Statement of piloting awareness or equivalent
3) Evidence of knowledge of the requirements
4) Conference signature(s)

Sample:

Date mm/dd/yyyy or dd/mm/yyyy

To Whom It May Concern;

<<name of proposing party>> has piloted the <<name of proposal>> honor proposal in the <<conference name>> conference. It was piloted at <<locations>>.

I recommend the proposal to the honors taskforce and Pathfinder Advisory. I feel it would benefit Pathfinders because <<be specific, show evidence of knowledge or requirements and their value>>.

Signatures